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Patient Profile

1. How do I set the Widget in Patient Profile?

1. Login to e-Care IV application

2. Click on the ‘Search Client’ button at the Top Right Corner of the Screen in ‘Home’ tab

3. Click on the Resident Name to select the Resident

4. Click on the ‘Widget Settings’ link in the patient profile screen

Screen Shot 1: Patient Profile - Assessment Scores tab

5. Select the widgets that are to be shown in the Patient Profile Screen by Clicking the Check Boxes.

6. Click on Save button to save the Widget Settings
2. How do I Complete an Incomplete Admission from Patient Profile?

1. Login to e-Care IV application

2. Click on the ‘Search Client’ button at the Top Right Corner of the Screen in ‘Home’ tab

3. Click on the Resident Name to select the Resident

4. Click on the Incomplete Admission Record in ‘Incomplete Admission Information’ tab

5. User will be navigated to Admission Document Screen in e-ADT

6. Click on Admission Information Tab

7. Fill the Admission date & other details of the Resident.

8. Enable the ‘complete’ check box and enter ‘Signed By’ and ‘Signed On’ details.

9. Click on Admit button to complete the admission of the Resident
3. How do I Complete an Incomplete Assessment from Patient Profile?

1. Login to e-Care IV application

2. Click on the ‘Search Client’ button at the Top Right Corner of the Screen in ‘Home’ tab

3. Click on the Resident Name to select the Resident

4. Select the Assessment to be completed from ‘Incomplete Assessments’ tab and Click on the Assessment

**Screen Shot 1: Patient Profile - Incomplete Assessments Screen**
5. User will be navigated to e-Assessments Screen.
6. Select the Assessment Reference Date & Data Form in New Assessment Options window (If the Assessment is in scheduled state or else the Assessment form will shown)
7. Click on an Assessment section and Fill the details.
8. Enable the ‘Mark Section as Complete’ checkbox to Sign the Sections
9. Fill all the sections of the Assessment and sign them
10. Click on Signatures tab
11. Select the Date & Co-ordinator values
12. Click on Sign Assessment button to complete the CCRS Assessment

4. How do I View the Care Plan details of a Resident from the Patient Profile?
1. Login to e-Care IV application

2. Click on the ‘Search Client’ button at the Top Right Corner of the Screen in ‘Home’ tab

3. Click on the Resident Name to select the Resident

4. Click on the Care Plan Link.

5. User will be navigated to Care Plan screen where all the Care Plan details are shown.

**Screen Shot 1: Patient Profile - Care Plan & Outcome Reviews Screen**
5. How do I Complete an Incomplete Note from Patient Profile?

1. Login to e-Care IV application
2. Click on the ‘Search Client’ button at the Top Right Corner of the Screen in ‘Home’ tab
3. Click on the Resident Name to select the Resident
4. Click on the Incomplete Note in ‘Incomplete Notes Information’ tab

Screen Shot 1: Patient Profile - Incomplete Notes Information

5. User Will be navigated to e-Notes and the Incomplete Note will be shown
6. Click on Save & Exit button to finish adding the Note
6. How do I View Notes in Patient Profile?

1. Login to e-Care IV application

2. Click on the ‘Search Client’ button at the Top Right Corner of the Screen in ‘Home’ tab

3. Click on the Resident Name to select the Resident

4. Click on the ‘Recent Notes’ tab

5. Click the dropdown under Actions Column

6. Now, Select ‘View’ from the list displayed

7. User will be navigated to e-Notes and NOTE will be shown

**Screen Shot 1: Patient Profile - Assessment Scores tab**
7. How do I Administer a Medication from Patient Profile?

1. Login to e-Care IV application

2. Click on the ‘Search Client’ button at the Top Right Corner of the Screen in ‘Home’ tab

3. Click on the Resident Name to select the Resident

4. Select the ‘Overdue’ Medication to be administered from ‘Medications’ tab and click on it
5. The User will be navigated to Med Pass Scheduled Screen of the Resident

6. Click on Medication to be administered on the right below ‘administered’ column

7. Enter the Administration time, Dose Amount; Wastage amount and click on save to complete administering the medication.

8. How do I Complete Follow-Up Note of a Resident from Patient Profile?
1. Login to e-Care IV application

2. Click on the ‘Search Client’ button at the Top Right Corner of the Screen in ‘Home’ tab

3. Click on the Resident Name to select the Resident

4. Select the Follow Up to be completed from ‘Follow up Notes’ tab and click on it

Screen Shot 1: Patient Profile – Follow-up Notes Screen

5. User will be Navigated to ‘Administration Notes’ Screen in e-MAR

6. Enable the follow up completed check box for the Follow Up to be completed (Page refreshes and add actual Follow up details window will be opened)

7. Enter the follow up date & time, Notes in ‘add actual Follow up details’ window

8. Click on done button to complete the follow up Note
9. How do I Complete a Bio-Test from Patient Profile?

1. Login to e-Care IV application

2. Click on the ‘Search Client’ button at the Top Right Corner of the Screen in ‘Home’ tab

3. Click on the Resident Name to select the Resident

4. Select the Bio-Test to be completed from ‘Bio-Test Results’ tab and click on it

Screen Shot 1: Patient Profile – Bio-Test Results Screen

5. User will be Navigated to ‘Bio Measurement Management, Screen
6. Select a Bio-Test and click on NEW button in Complete Test Tab
7. Enter the Bio-Test Results, Date, Time, and Notes.
8. Click on save button to complete the Bio-Test
10. How do I View Recorded Vitals in Patient Profile?

1. Login to e-Care IV application

2. Click on the ‘Search Client’ button at the Top Right Corner of the Screen in ‘Home’ tab

3. Click on the Resident Name to select the Resident

4. Click on the ‘Vitals Recorded’ tab

**Screen Shot 1: Patient Profile – Vitals Recorded tab**

5. Recorded Vitals Details can be seen in the ‘Vitals Recorded’ tab

6. Click on ‘More information’ link to see the ‘Vital Signs’ Form containing More information about the Vital
11. How do I View Assessment Scores in Patient Profile?

1. Login to e-Care IV application

2. Click on the ‘Search Client’ button at the Top Right Corner of the Screen in ‘Home’ tab

3. Click on the Resident Name to select the Resident

4. Click on the ‘Assessment Scores’ tab

5. Click on the Assessment Type whose scores are to be viewed.

Screen Shot 1: Patient Profile – Assessment Scores tab
**Profile - Stevens, Ace**

<table>
<thead>
<tr>
<th>Basic Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
</tr>
<tr>
<td>Chart Number</td>
</tr>
<tr>
<td>Gender</td>
</tr>
<tr>
<td>Primary Language</td>
</tr>
<tr>
<td>Admission Date</td>
</tr>
<tr>
<td>Admission Status</td>
</tr>
<tr>
<td>Room No.</td>
</tr>
</tbody>
</table>

**Assessment Scores**

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Risk</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rehabilitation Trigger 1 (RIP-14)</td>
<td>Risk Level 1 (Low Risk)</td>
</tr>
<tr>
<td>Falls (RIP-11)</td>
<td>Risk Level 2 (Medium Risk)</td>
</tr>
<tr>
<td>Nutritional Status (RIP-12)</td>
<td>Risk Level 4 (Create Care Plan)</td>
</tr>
<tr>
<td>Drug Use (RIP-17)</td>
<td>Risk Level 3 (High Risk)</td>
</tr>
<tr>
<td>Physical Restraint (RIP-18)</td>
<td>Risk Level 4 (Create Care Plan)</td>
</tr>
</tbody>
</table>

**Contact Information**

- Address:
- Phone:
- Email:
- Other:

**Health Care Information**

- Conditions:
- Allergies:
- Medications:
- Immunizations:
- Vaccinations:
- Laboratory Tests:
- Ultrasound:
- Radiology:
- Imaging:
- Alcohol: 0
- Tobacco: 0

**Vital Signs**

- Blood Pressure:
- Oxygen Saturation:
- Temperature:
- Respiration:
- Heart Rate:
- Height:
- Weight:

**Medication List**

- Drug 1:
- Drug 2:
- Drug 3:

**Recent Notes**

- Note 1:
- Note 2:
- Note 3:

**Medications**

- Medication 1:
- Medication 2:
- Medication 3:

**Recent Incidents**

- Incident 1:
- Incident 2:
- Incident 3: